

INDOOR CARRIAGE DRIVING UK CONSTITUTION 2014

1. Title

The Club shall be known as Indoor Carriage Driving UK (Registered TM) (hereinafter to be referred to as "the Club").

2. Objectives

The objectives of the Club shall be:

- a. To encourage the practice, promotion, development and participation of competitive carriage driving.
- b. To encourage Novice drivers to compete at driving events, indoors and out.
- c. To organise and run carriage driving events, indoors and out.
- d. The Club shall seek to be affiliated to the National governing body of the sport, British Carriagedriving, or any other organisation that the Committee considers appropriate in order to carry out the objectives of the Club.
- e. Reserves the right to organise the British Indoor Carriage Driving Championships and Championships Finals.

3. Membership

- a. Membership of the Club shall be open to persons of any age, regardless of gender, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- b. For young people under the age of 16 years, a parent or guardian is to be entirely responsible for their attendance at all club activities.
- c. Each membership application must be made by on-line electronic submission using the web site application form or by postal services; the full annual subscription must accompany the application for membership.
- d. Honorary life membership of the Club may be conferred upon any member by a majority vote of those present at an Annual General Meeting (AGM) in recognition of someone who has performed an outstanding service, or who has made an outstanding contribution to the Club.
- e. The Committee shall have the power to suspend or exclude any member for contravention of this Constitution, documented rules or published codes of conduct that may exist at that time. Appeal against refusal or removal may be made by the member. The Appeals Committee shall consist of the Club Chairman and two (2) Club members.

4. Subscriptions

- a. Annual subscriptions shall become due for payment on 1st October each year, with the amounts being determined by the Committee.
- b. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- e. Members joining after the Championship Finals shall be deemed to have paid their subscription for the following year.

5. Management

- a. The management of the Club shall be vested in a Committee that shall consist of the Chairman, Treasurer and Secretary who shall be Officers of the Club together with a maximum of ten members. All the foregoing shall be members of the original shareholders, who may resign and they will be replaced by election and remain in office for a period of three years, after which they may stand for re-election.

- b. Five Committee members are required for a quorum for a Committee meeting to take place providing the Chairman or Secretary are also present.
- c. The Committee shall have the power to fill vacancies if they arise and to co-opt members for particular projects, but co-opted members shall not have a Committee vote.
Co-opted members will remain in office for the duration of project or until the end of the current ICD season when they may stand for appointment to the Committee if a vacancy on the Committee is open.
- d. The Committee shall also have the power to establish any sub Committee deemed appropriate to assist in meeting the objectives of the Club, and to delegate to these sub Committees such duties as may be considered appropriate.
- e. The Committee shall have the power to appoint individuals to perform specific duties on behalf of the Committee, and to delegate to those individuals such duties as they consider appropriate.
- f. The Committee shall be responsible for the construction and amendments of the Club Rules and Competitions.

6. Annual General Meeting

- a. The AGM shall be held in the months of March - April as dictated by the practical circumstances applicable at that time.
At least 21 days notice shall be given to members of the date, venue and agenda items for the AGM.
- b. At the AGM the meeting will:
 - i. Receive the annual reports from the Chairman, Treasurer and Secretary.
 - iv. Consider any amendment to the constitution of which due notice has been given to all members. Any proposed change to the constitution must be received by the Secretary at least 14 days preceding the meeting in order that all members shall have sufficient notice of the proposal.
 - v. Transact any other notified business.
- c. All registered members of the Club at the meeting who are aged 18 years or more shall have one vote. In the case of an equality of votes the Chairman will have a second, casting, vote. Voting shall be by a show of hands except where the Chairman decides voting shall be by ballot.

7. Extra-Ordinary General Meeting

- a. An EGM may be called by the Committee to discuss changes to the Constitution and Rules or any other Club business too urgent to wait for the AGM.
- b. An EGM must be called if 25% of voting members so petitions the Secretary in writing.
- c. Three weeks' notice of an EGM must be given to the all members by email or in writing together with the motion/s to be discussed. No other business shall be conducted.
- d. Procedures for voting shall be as used for the AGM.

8. Finance

- a. The financial year of the Club shall end on 31st July.
- b. All funds belonging to the Club shall be deposited with a bank or building society in accounts that shall carry the Club title. All accounts shall operate on one of two signatories, one of whom will be the Treasurer and the other either the Chairman or Secretary.

9. Property and Funds

- a. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the Club.
- b. The Club may also in connection with the sports purposes of the Club:
 - i. Sell and supply food, drink and related sports clothing and equipment.

- ii. Employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.
- iii. Pay for reasonable hospitality for visiting guests;
- d. The Club shall indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- e. The Committee will have due regard to the law on disability discrimination and child protection.

10. Winding Up

- a. The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- b. The Committee will then be responsible for the orderly winding up of the Club's affairs.
- c. After settling all liabilities of the Club, the Committee shall dispose of the remaining net assets to another organisation with similar sports purposes.

11. Alterations to the Constitution

The Constitution may be altered but only by a resolution passed by two-thirds of those present and voting at an AGM or an EGM called for that purpose.

This Constitution was formerly adopted at the AGM held on2014 and replaces the Club's original Constitution used since its formation – 22nd November 1997

Proposed by:.....Print Name:.....

Seconded by:.....Print Name:.....